

## SALARY CERTIFICATE FORM

Signature of employee: -----

This is to certify that Mr. / Mrs. -----S/o /  
D/o / W/o Mr. ----- residing at -----  
-----whose  
signature appears above is a permanent employee of -----  
----- (name of  
department / institution) and he/she has drawn Pay and Allowances are as follows for the  
month of ----- (month and year):

GROSS SALARY (Rs.)		DEDUCTIONS (Rs.)	
Basic Pay		EPF	
DA		Insurance	
HRA		Home loan	
Medical Allowance		Car loan	
Others / Misc		Others / Misc	
<b>Gross Salary (1)</b>		<b>Total Deduction (2)</b>	
<b>NET SALARY (1-2) = Rs. -----</b>			
<b>(Net Salary Rupees ----- Only)</b>			

Date of birth : -----

Date of joining in the present employment : -----

Present designation : -----

Date of retirement : -----

This salary certificate issued for : -----

For -----

**Signature and Designation of Officer Authorised**

**Place:**

**Office Stamp:**

**Date:**